



Master Schedule of Agendas for Week of

2-6-2012

There may be separate
informational packets for
some of
these meetings, but not all.

Monday, February 6, 2012

Time: 4:30 P. M.

Place: City Hall

BOARD OF PUBLIC WORKS

- A. Roll call
- B. Correction of Minutes
- C. Open bids or quotations
- D. Correspondence
- E. Permits
- F. **Business presented by Clerk:**
 - 1. Approval of bills for payment
- G. **Business by Department Heads:**
 - 1. **Director of Water & Wastewater**
 - a. Review proposal from Water Well Solutions for Well #6 rehabilitation work and recommend approval to Council
 - b. Recommend approval to advertise Lakeside Heights Water, Sewer, Lift Station and Streets project for bids
 - 2. **Eng. Suprv:**
 - a. Recommend approval to advertise for bids for pond dredging of Country Club pond off of Haddinger Road
 - b. Discuss potential for cost share of pond dredging
 - c. Resolution to hire Fehr Graham for Soil Contamination Assessment at 718 8th Street (aka Medicine Mart and adjacent right-of-way)
 - 3. **Parks Suprv.**
 - a. Review quotes and recommend to Council to hire outside firm for forestry work
 - 4. **Street Suprv.**
 - a. Alderperson Stangel would like to discuss the possibility of bringing back Clean Up Days after talking with a taxpayer
- H. Business presented by Public
- I. Business presented by Board President, Mayor, and Board Members
 - May make brief informative statements or bring up items to be discussed at a future meeting
- J. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting, including need for an interpreter, materials in alternate formats, or other accommodations, should be made to the Office of the City Clerk at (608) 329-2564 with as much advance notice as possible so that proper arrangements can be made

Notice is hereby given that a majority of the members of the Common Council of the City of Monroe may be present at this meeting to gather information about the matters set forth on this agenda. This notice is given pursuant to the Wisconsin Open Meetings Law

Members: President Neal Hunter, Vice-President Michael Boyce, Chuck Koch, Reid Stangel, Tyler Schultz, and Alternate Sara Conway

PUBLIC SAFETY COMMITTEE

**Monday, February 6, 2012
5:00 PM, City Hall**

A. MAKE SURE DOORS ARE UNLOCKED

B. ROLL CALL:

C. CORRECTION OF THE MINUTES:

D. ANY APPEARANCES FROM THE PUBLIC:

E. BUSINESS PRESENTED BY FIRE DEPARTMENT:

F. BUSINESS PRESENTED BY POLICE DEPARTMENT:

1. DISCUSS AND POSSIBLY TAKE ACTION ON SEMI TRACTOR

PARKING COMPLAINTS: Numerous complaints have been received regarding a semi tractor that parks running in the area of 9th Avenue and 23rd Street. No current ordinances prohibit semis from being left running unattended. Matter has also been referred to Judiciary and Ordinance Review Committee. This Committee to consider recommendation to that Committee.

2. DISCUSS AND POSSIBLY APPROVE SPECIAL EVENT APPLICATION(S):

A. YMCA RUN BEFORE YOU CRAWL 5K RUN/WALK: Resolution by the Public Safety Committee to recommend the approval of a special event application from the Green County Family YMCA to hold a Run Before You Crawl 5K Run/Walk event on March 10, 2012, from 7:00 AM to 11:00 AM in the area around the YMCA, in the 1200 block of 2nd Street. The event will begin and end at the YMCA, and travel over a route pre-approved by the Police Department. The Police Department is directed to control traffic in order to facilitate this event. A certificate of insurance indemnifying the City of Monroe in an amount set by City Code is required and is attached to the permit, along with any other permits or special requirements. For purposes of this permit, the special event area is that area within the YMCA property and within 50 feet of the event route while the event is in progress. No other events or similar activities, other than those authorized by law may take place in the same location at the time of the event.

G. BUSINESS BY MEMBERS: *(May make brief informative statements or bring up items to be discussed at a future meeting)*

H. ADJOURNMENT:

Frederick A. Kelley, Chief of Police

Make Sure Doors Are Unlocked!

Date: Monday, February 6, 2012

Time: 5:30 p.m.

Place: City Hall

**JUDICIARY
AND ORDINANCE REVIEW COMMITTEE**

A. Roll Call

B. Correction of Minutes

C. Business:

1. Review and recommend to Council for public hearing and adoption an Ordinance Adding Definition of Communication Tower to Section 5-2-1(B) and Amending Section 5-8-3, 5-9-2, 5-10-2 and 5-10.5-5(B) of the Monroe City Code: Conditional Uses in the B-2, M-1, M-2 and M-3 Zoning Districts

2. Discuss possible regulations for semi-tractor/trailer parking in city streets and possibly take action

D. Business presented by Members

E. Adjournment

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**Members: Chairperson Chuck Koch, Tyler Schultz, Sara Conway, Chris Beer, and
Alt. Michael Boyce**

Date: Tuesday, February 7, 2012

Time: 6:30 P. M.

Place: City Hall

PUBLIC PROPERTY COMMITTEE

A. Roll Call

B. Correction of Minutes

C. Business:

1. Discuss and recommend to Council to approve Agreement for Facility Use between the City of Monroe and MAST

D. Business by Members:

May make brief informative statements or bring up items to be discussed at a future meeting

E. Adjournment

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Public Property Members: Chairperson Jan Lefevre, Brooke Bauman, Sara Conway, and Alt. Michael Boyce

Date: Tuesday, February 7, 2012

Time: 6:40 pm

Place: City Hall

FINANCE & TAXATION COMMITTEE

A. Roll Call

B. Correction of Minutes

C. Business:

1. Discuss and recommend to Council to approve request from Senior Center to use remaining 2011 Wellness Center Fee funds for fitness center exercise equipment repairs and future building needs
2. Discuss the possibilities for future economic development

D. Business by Members

May make brief informative statements or bring up items to be discussed at a future meeting

E. Adjournment

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Members Finance & Taxation Committee: Chairperson Chuck Koch, Reid Stangel, Chris Beer, Tyler Schultz, and Alt. Thurston Hanson

Make Sure Doors Are Unlocked!

Date: Tuesday, February 7, 2012

Time: 7:00 p.m.

Place: City Hall

CLAIMS COMMITTEE

A. Roll call

B. Correction of Minutes

C. Business:

- 1. Discuss and take action on claim from Ryan Wild for cost to clean lines due to sewer backup**
- 2. Discuss and take action on claim from Leanne Konkel Briggs for paint overspray on vehicle**

D. Business by Members

May make brief informative statements or bring up items to be discussed at a future meeting

E. Adjournment

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Members: Chairperson Jan Lefevre, Sara Conway, Chris Beer, and Alt. Thurston Hanson

MAKE SURE DOORS ARE UNLOCKED

Date: **Tuesday, February 7, 2012**

Time: **7:30 p.m.**

Place: **City Hall**

Committee meetings will begin at 6:30 p.m. before the full Council meeting. City Council members frequently attend the committee meetings to gather information. A majority of the Council members may be present at these committee meetings.

CITY OF MONROE-COMMON COUNCIL-AGENDA

- A. Roll Call
- B. Correction of Minutes
- C. Presentation of Petitions and Communications
 - 1. Petition concerning a "Diesel Semi left running on the street for hours"
- D. Presentation of Accounts and Claims
- E. Business by Mayor:
 - 1. Updates regarding Mayor's activities
- F. Comments/ questions on Treasurer's Report (only for 2nd regular monthly meeting)
- G. Appearances: Public
- H. Reports of Committees:
 - 1. **Judiciary and Ordinance Review Committee (Koch)**
 - a. *Ordinance Renumbering Sections 8-3-6(C) and 8-3-6(D) and Creating Section 8-3-6(C) of the Monroe City Code: Hours of Solid Waste Collection (Hold Public Hearing) (Roll Call Vote)*
 - b. *Ordinance Adding Definition of Communication Tower to Section 5-2-1(B), And Amending Sections 5-8-3, 5-9-2, 5-10-2 and 5-10.5-5(B) of the Monroe City Code: Conditional Uses in the B-2, M-1, M-2 and M-3 Zoning Districts (Set Public Hearing Date for March 6, 2012)*
 - 2. **Plan Commission**
 - a. *Resolution Granting Easements to UTELCO, LLC d/b/a TDS METROCOM LLC for VDSL Sites (Roll Call Vote)*
 - b. *Resolution Approving Telecommunication Facilities To Be Placed Within Easements*
 - 3. **Finance and Taxation Committee (Koch)**
 - a. Approve request from Senior Center to use remaining 2011 Wellness Center Fee funds for fitness center exercise equipment repairs and future building needs **(Roll Call Vote)**
 - 4. **Salary and Personnel Committee (Koch)**
 - 5. **Claims Committee (Lefevre)**
 - a. Approve Claims as Presented on Claims List **(Roll Call Vote)**
 - b. Approve recommendation by Committee regarding R. Wild claim

(Roll Call Vote)

- c. Approve recommendation by Committee regarding L. Konkel-Briggs claim

(Roll Call Vote)

6. Public Safety Committee (Boyce)

- a. *Resolution approving special event for Green County Family YMCA to hold their Run Before You Crawl 5K Run/Walk on March 10, 2012*

7. License Committee (Hanson)

- a. Resolution Granting Miscellaneous Licenses

8. Public Property Committee (Lefevre)

- a. Approve Agreement for Facility Use between the City and MAST

9. Board of Public Works (Hunter)

- a. Hold public hearing for Monroe WWTP Facility Plan
b. *Resolution approving proposal from Water Well Solutions for Well #6 rehabilitation work* **(Roll Call Vote)**

- c. *Resolution to hire Fehr Graham for Soil Contamination Assessment at 718 8th Street* **(Roll Call Vote)**

- d. *Resolution to hire Whitney Tree Service for forestry work* **(Roll Call Vote)**

10. Airport Board of Management (Hunter)

11. Community Improvement Committee (Hanson)

12. Historic Preservation Commission (Lefevre)

13. Senior Citizen's Board (Stangel)

14. Revolving Loan Fund Committee (Stangel)

15. Insurance Committee (Lefevre)

16. Information Technology Committee (Boyce)

I. Business presented by Alderpersons:

May make brief informative statements or bring up items to be discussed at a future meeting

J. Business presented by Department Heads:

May make brief informative statements or bring up items to be discussed at a future meeting

K. Business presented by the Press

L. Adjournment

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Make Sure Doors Are Unlocked!

Date: Wednesday, February 8, 2012

Time: 5:00 P.M.

Place: City Hall

PLAN COMMISSION AGENDA

- A. Roll call
- B. Ask to make sure doors are unlocked.
- C. Correction of Minutes
- D. Business:
 - 1. Discuss and approve concept plan for land division at 112 W. 8th Street (aka Alpine Slicing)
 - 2. Review and approve Conditional Use Permit contingent upon final approval by Council of **ORDINANCE ADDING DEFINITION OF COMMUNICATION TOWER TO SECTION 5-2-1(B), AND AMENDING SECTIONS 5-8-3, 5-9-2, 5-10-2 AND 5-10.5-5(B) OF THE MONROE CITY CODE: CONDITIONAL USES IN THE B-2, M-1, M-2 AND M-3 ZONING DISTRICTS**
- E. Business by Members
May make brief informative statements or bring up items to be discussed at a future meeting
- F. Adjourn

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Members: Mayor-Chairperson William Ross, Vice-Chairperson Nate Klassy, Ronald Spielman, William Bethke , Keith Ingwell, John Frantz, and Alderperson Chuck Koch

SENIOR CITIZENS BOARD MEETING

Date: Thursday, February 9 2012

Time: 3:30 pm

Place: Behring Senior Center Lobby

A. Roll Call

B. Reading of the minutes

C. Approve the Financial Statement

D. Appearances by the Public

Meeting with new city accounting manager to discuss senior center activity account.

Business by board president

Continue Strategic Planning

Discuss Senior Center staffing issues.

Agenda

1. Act on purchase of cable TV ads from marketing budget
2. Continue endowment fund discussions & review fund statement.

Business by the Director

1. Discuss and possibly act on Community Foundation Grant opportunity.

Received By _____

Date _____ Time _____

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