

City of Monroe Housing Authority Minutes

Date: April 7, 2010

Chairperson, Janet Thompson called the monthly meeting of the board of commissioners for the Monroe Housing Authority to order at 4:08 p.m. on April 7, 2010

Present:

Janet Thompson
John Mulhall
Jan Lefevre
Scott Jacobson
John Waelti
Cindy Johnson
Paul Mudgett
Patricia Pate Ormond

Special Guest:

Mayor Ron Marsh
Keith Schultz, Architect

Absent:

N/A

Tenants present: Orpha Kuster, Wanda Blum, Eileen Meyers, and Cindi Roushia

Approval of minutes from last board meeting and special meeting:

Jan Lefevre, made a motion to accept the minutes as read.

John Waelti, seconded the motion, passing unanimously.

Financial Updates:

Approval of last month's financial report:

John Mulhall made a motion to accept the Financial Statement as read.

Jan Lefevre seconded the motion, passing unanimously.

Tenant Concerns:

Tenant representative may bring up concerns from other tenants, but all concerns will need to follow the proper Grievance Procedure through the Executive Director.

Business Open Meeting:

- ❖ 5-YEAR PHA PLAN - discussion with the board about the 5-year PHA plan with Cindy Johnson reporting about the goals and objectives, including the New Elevator.

Jan Lefevre made a motion to approve the 5-year PHA Plan.

John Waelti seconded the motion, passing unanimously.

- ❖ Resolution #10-407 Procurement Policy – discussion of the revisions and updates due to the stimulus grant.

John Mulhall made a motion to approve based on the clarity and explanation from Cindy Johnson.

Jan Lefevre seconded the motion, passing unanimously.

❖ 2010 New Elevator Project Bid

Paul Mudgett, Cindy Johnson, along with Keith the architect, who is working on the elevator project, discussed the upcoming new Elevator project. Keith discussed the bids results and plans to proceed.

Jan Lefevre made a motion to accept the Joe Daniels Construction bid as the lowest and most responsible bid.

Scott Jacobson seconded the motion, passing unanimously.

➤ **Maintenance Updates:**

➤ **Office Updates**

Resolution 10-407 part II – discussion of new Smoking Policy in Lease revision.

Jan Lefevre made a motion to approve the revision.

John Mulhall seconded the motion, passing unanimously.

Cindy Johnson and Jan Lefevre brought up our gratitude for all the help that Mayor Ron Marsh has been to the Housing Authority as well as to Monroe.

➤ **Apartment status:**

As of this date, we are at full capacity.

BUSINESS PRESENTED BY COMMISSIONERS: May bring up items to be discussed at future meeting.

❖ **Mayor Ron Marsh brought up information for the next board meeting that the PSC 185.15 prohibits providing free water service for back billing fire protection.**

Next board meeting will take place on May 5th, 2010 @ 4:00 p.m. Will be held in the Community Room at Churchill Woods Apartments.

Motion to Adjourn was made by John Waelti @ 4:58 p.m.

Seconded by Jan Lefevre, passing unanimously.

Adjourn:

Requests from persons with disabilities who need assistance to participate in this meeting, including need for interpreter, materials in alternate formats, or other accommodations, should be made to the Housing Authority's Office at 608-325-2949 with as much advance notice as possible so the proper arrangements can be made.

Patricia Pate Ormond
Assistant Executive Director