

Date: Monday June 25, 2007
Time: 11:00 A.M.
Place: City Hall Monroe, WI

POLICE AND FIRE COMMISSION

Roll Call: Lois Kaster (absent), Charles Koch (present), Jean Ruda (present), Marshall Zwygart (present), Fire Chief Rausch (present), Police Chief Kelley (present)
Secretary Ann Skatrud (present), Mark Vahlsing (present for second half of meeting)

- A. Meeting called to order by Charles Koch
- B. Correction/Approval of Minutes
 - 1. Motion to approve minutes by Marshall Zwygart
 - 2. Second by Jean Ruda
 - 3. Motion Carried
 - a. Fire Chief Rausch noted correction of June 22, 2007 minutes
 - 1. Title of L.Heins should read as Deputy Fire Chief Heins.
- C. Business; CLOSED MEETING
 - Under Wis. Stats. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
 - 1. Motion to close meeting by Jean Ruda
 - 2. Second by Marshall Zwygart
 - 3. Motion Carried
 - a. Secretary Ann Skatrud left room
 - b. Police Chief Kelley left room
 - 1. Review and discussion regarding candidates for BC/DC Chief-Training Division/City Safety Director position
 - 2. Motion to re-open meeting by Marshall Zwygart
 - 3. Second by Jean Ruda
 - 4. Motion Carried Meeting re-opened
 - a. Secretary Ann Skatrud returned to meeting
 - b. Mark Vahlsing present at meeting
- D. Business/ Open Meeting
 - 1. Take action to approve selection of candidate to fill BC/DC Chief-Training Division/City Safety Director position
 - a. Motion to hire Josse Allen to fill the BC/DC Chief Training Division/City Safety Director position by Marshall Zwygart
 - b. Second by Jean Ruda
 - c. Motion Carried (City Salary and Personnel Committee scheduled to meet July 3rd to set wages)

2. Briefly discuss and review handouts on open meetings/open records requirements as pertains to Commission.
 - a. Mark Vahlsing led discussion on handouts pertaining to laws and when they apply
 1. Definition
 2. Violations
 3. Requirements
 4. Closed Sessions
- E. Business by Members (*brief informative statements or items to be discussed in future meeting*)
 1. Brief question/discussion on a budget for Police and Fire Commission. Agenda and minutes preparation will remain as is.
- F. Adjournment
 1. Motioned by
 2. Second by
 3. Motion Carried – MEETING ADJOURNED

Members: Lois Kaster, Charles Koch, Jean Ruda, Bub Zwygart

Minutes prepared by: Secretary Ann Maurer-Skatrud