

Friday, June 22, 2007

Time: 1:00 P.M.

Place: City Hall

BOARD OF POLICE AND FIRE COMMISSIONERS

- A. Roll call; Charles Koch, Jean Ruda, Marshall Zwygart, Lois Kaster, FireChief Rausch, Police Chief Kelley, Fire Battalian Chief Heins, Secretary Skatrud
(Dave Deininger submitted letter of resignation to the Mayor)
- B. Meeting called to order
 - 1. Motioned by Jean Ruda
 - 2. Second by Marshall Zwygart
 - 3. Motion Carried
- C. Correction/Approval of Minutes
- D. Business/ Open Meeting
 - 1. Election of officers (President, Vice-President, Secretary), held open until Commission Officer Position for the replacement of Judge Dave Deininger is filled
 - 2. Motioned to table by M.Zwycart
 - 3. Second by L.Kaster
 - 4. Motion Carried
- E. Designate procedure for contacting Commission. Delayed for same reason as above.
- F. Discuss and approve Police Department hiring process procedures and discuss part-time officer job description.
 - 1. Hiring Process presented by Chief Kelley
 - a. Common Council Authorization
 - b. Recruitment
 - c. Written Testing (State)
 - d. Oral Interview Testing
 - e. Written Behavioral Trait Test
 - f. Background Investigation
 - g. Police and Fire Commission Interview
 - h. Final Appropriations Approval by Council
 - 2. Part-time Police Officer Description presented by Chief Kelley
 - a. Work less than 40 hour per week
 - b. Must be a certified Police Officer
 - c. M.P.D. would provide 24 hour training to keep officer certification
 - d. Would have to channel through WPPA Union
 - 3. Motioned to approve by C.Koch
 - 4. Second by L. Kaster
 - 5. Motion Carried
- G. Approve Completions of probation for Police Dept. employees
 - 1. Officer Joseph M. Johnson (probation ended April 2007)
 - 2. Officer Christopher S. Hammel (probation ended April 2007)
 - 3. Officer Corey J. Mills (probation ended April 2007)
 - 4. Motioned to approve by L.Kaster
 - 5. Second by J.Ruda

6. Motioned carried

H. Business: Closed Meeting Statute read by C.Koch

Under Wis. Stats. 19.85 (1)© Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

1. Motion to Close Meeting by M. Zwycart
2. Second by L.Kaster
3. Motion Carried
4. Police Chief Kelley and Secretary Skatrud left room

I. MEETING CLOSED

1. Interview candidate for BC/DC Chief –Training Division /City Safety Director.
2. Review and discussion regarding candidates

J. Closed Meeting Ended at approximately 3:15 P.M. / F.B.C Heins left

J. Business/ Re-Open Meeting at approximately 3:25 P.M. / Sec.Skatrud returned

1. Motioned to Open Meeting by Lois Kaster
2. Second by Jean Ruda
3. Motion Carried

K. Adjournment

1. Motion to adjourn by Jean Ruda until Monday June 25th, 2007 @ 11:00
2. Second by Lois Kaster
3. Motion Carried MEETING ADJOURED

Members: Dave Deininger, Jean Ruda, Lois Kaster, Charles Koch, Marshall Zwycart

Minutes prepared by: Secretary Ann Maurer-Skatrud