

AD HOC TECHNOLOGY ADVISORY COMMITTEE

Meeting Minutes

Date: November 3, 2009

A. Roll Call

Present were Rob Jacobson, Thurston Hanson, Darci Dammen, and Kathi Meier. Also present were Mayor Marsh, Attorney Rex Ewald, Ken Erickson and Kate Maresch.

B. Correction of Minutes

None

C. Business:

1. Discuss current SMG Contract and possibly take action

Barb Berget stated the Assessor's Office is able to send electronic files since SMG fixed the network. Questions were presented to SMG regarding networking when not in office and sending SMS messages. It was also stressed if you are having computer issues, leave a message in the office so SMG can get back to you.

Ken Erickson also suggests the City upgrade everyone to the same word processing software. This way everyone is compliant with each other. He is also willing to work with the City to determine what we need for the City to stand on its own.

2. Discussion and updates regarding RFP process for information technology contract for 2011 and possibly take action

Rob Jacobson will be emailing Department Heads on gathering a needs and wants list and then meeting with them at the next Department Head meeting for further discussion.

3. Set next meeting date

Tuesday, November 24th at 10:00am.

D. Adjournment

Motion made by Meier and seconded by Dammen. Motion carried.