

AD HOC TECHNOLOGY ADVISORY COMMITTEE

Meeting Minutes

Date: May 27, 2009

A. Roll Call

Present were Rob Jacobson, Thurston Hanson, Darci Dammen, Kathi Meier and Ken Erickson representing SMG.

B. Correction of Minutes

None

C. Business:

1. Discuss current IT System

Alderson Hanson asked Ken what preventative maintenance steps are being taken for the computer systems. Any systems that need hard drives replaced SMG will replace, otherwise new computers are ordered for the specific department.

Ken discussed the recent outages and explained the harsh cold weather has played a significant role in the Wastewater Treatment Plants network outages. As far as the City outages it all has to do with new equipment still being hooked up to old wire.

Discussion took place regarding the anti-virus protection and Ken feels with the new firewall they have along with AVG Free the system is safe. If the City would like to purchase their own anti-virus software he will install it.

Backing up City files on a centralized server is what Ken suggests we start doing. He said the County is following these procedures and this is one thing the City should do as well. This way all departments have all information backed up.

2. Set next meeting.

Next meeting has been set for Wednesday, July 8th at 10:00am.

3. Business presented by members

Chairman Jacobson is looking into a City Wide Radio Project. The wideband radio system needs to be replaced due to Federal Regulations by 2013. This is something the committee will be looking into at future meetings.

D. Adjournment

Motion made by Meier and seconded by Dammen. Motion carried.