

# **PUBLIC SAFETY COMMITTEE**

**Monday, August 2, 2010**

**5:00 PM, City Hall**

**A. ROLL CALL:** The meeting was called to order at 5:00 PM. Present were Chairperson Koch, Alders Ingwell and Hannes, Alt Schuringa, Mayor Ross, Fire Chief Rausch and Police Chief Kelley. Also present were Alders Henke and Lefevre, Rec Supervisor Klinzing and Tere Dunlap from The Times.

**B. CORRECTION OF THE MINUTES:** None

**C. MAKE SURE DOORS ARE UNLOCKED**

**D. ANY APPEARANCES FROM THE PUBLIC:** None

**E. BUSINESS PRESENTED BY FIRE DEPARTMENT:** Chief Rausch had no new business.

**F. BUSINESS PRESENTED BY POLICE DEPARTMENT:**

**1. DISCUSS AND POSSIBLY TAKE ACTION ON REQUEST TO CLOSE 1400 BLOCK OF 13<sup>TH</sup> STREET DURING CHEESE DAYS FESTIVAL:**

Request from Bullet's Restaurant aka Green County House, Inc., to close off the 1400 block of 13<sup>th</sup> Street (north side of building) during the Cheese Days Festival, September 17-19, 2010, for the purpose of using the area for the business and for overflow of customers during the event. Letters of support have been received and Chief Kelley has talked with several groups of interest. Jim and Patrick Doyle from Green County House, Inc. and Gary Olson from Minhas Brewery spoke in support of the request. Resolution by the Public Safety Committee to recommend the approval of closing the 1400 block of 13<sup>th</sup> Street for purposes of the block or part of the block to be used for a large fenced area for business to be conducted by Green County House, Inc., during the Cheese Days Festival, September 17-19, 2010, from 12:00 PM on September 17 until 7:00 PM on September 19. A certificate of insurance indemnifying the City of Monroe is required in regards to the closing, and the approval is contingent on receipt of the certificate prior to the closing. The Monroe Street Department is directed to supply barricades to indicate the street closing. Any further actions on other licenses and permits will have to be done by separate committee. Motion to approve the closing by Alder Ingwell; second by Alder Hannes; carried unanimous.

**2. APPROVE SPECIAL EVENT(S):**

**A. SOUTHERN WISCONSIN/NORTHERN ILLINOIS FIRE RESCUE ASSOCIATION MONROE FIRE SCHOOL:** Resolution by the Public Safety Committee to recommend the approval of a special event application from the Southern Wisconsin/Northern Illinois Fire Rescue Association, to hold the Monroe Fire School, August 13-15, 2010, at the MERIT Center, Green County Fairgrounds and various locations throughout the City of Monroe. A certificate of insurance indemnifying the City of Monroe is required and will

be attached to the permit, along with any other permits or special requirements. Restroom plan for the event is approved. The Police Department is directed to provide services as required. The special event area is that area within 100 feet of training locations, within the MERIT Center and within the fairgrounds. No other events or similar activities, other than those allowed by law, may take place at the same time in the same location. All normal vending is suspended in this area during this event, and only vendors approved by the applicant under this permit may operate. Approval of the request is contingent upon receipt of the insurance prior to the event. Motion to approve by Alder Hannes; second by Alder Ingwell; carried unanimous.

**B. MONROE MAIN STREET MAXWELL STREET DAYS:** Resolution by the Public Safety Committee to recommend the approval of a special event permit application from Monroe Main Street to hold a Maxwell Street Days event, August 6-7, 2010, from 8:00 AM to 6:00 PM each date, in the downtown area. The event calls for sidewalk sales for the event. Liability insurance is through the City's carrier. Due to the size and nature of the event, no extra restroom plan is required. The applicant is responsible to insure that sidewalks are not unreasonably blocked and that there is access for pedestrians. For purposes of this event, the event area is that area within 50 feet of display areas in order to insure safe pedestrian travel. No other events or similar activities, other than those authorized by law, may take place at the same time in the event area. Motion to approve by Alder Hannes; second by Alder Ingwell; carried unanimous.

**C. MONROE OPTIMIST CLUB SKATEBOARD EVENT:** Resolution by the Public Safety Committee to recommend the approval of a special event application from Monroe Optimist Club to hold a Skateboard Event in Honey Creek Park and Skatepark, August 7, 2010, from 9:30 AM to 4:00 PM. The event calls for skateboard contests and demonstrations, as well as a food venue. A certificate of insurance indemnifying the City of Monroe is required and attached to the permit, along with any other permits or special requirements. For purposes of the event, the special event area is that area within 100 feet of the skatepark and food venue area in the park. No other events or similar activities, other than those authorized by law, may take place at the same time in the event area. Motion to approve by Alder Ingwell; second by Alder Hannes; carried unanimous.

**D. CROSSROADS COMMUNITY CHURCH MOVIE IN THE PARK:** Resolution by the Public Safety Committee to recommend the approval of a special event application from Crossroads Community Church to hold Movie in the Park, an outdoor movie at the band shell in Twining Park, August 13, 2010, from 8:00 PM to 11:00 PM. A certificate of insurance indemnifying the City of Monroe is required and attached to the permit, along with any other permits or special requirements. For purposes of the event, the special event area is that area within 100 feet of the band shell area in the park. No other events or similar activities, other than those authorized by law, may take place at the same time in the event area. Motion to approve by Alder Hannes; second by Alder Ingwell; carried unanimous.

**G. BUSINESS BY MEMBERS:** *(May make brief informative statements or bring up items to be discussed at a future meeting)*

None

**H. ADJOURNMENT:** Motion to adjourn at 5:08 PM by Alder Hannes; second by Alder Ingwell; carried unanimous.

Respectfully submitted,

Frederick A. Kelley, Chief of Police