

PUBLIC SAFETY COMMITTEE

Monday, May 3, 2010

5:00 PM, City Hall

A. ROLL CALL: The meeting was called to order at 5:00 PM. Present were Chairperson Koch, Alders Ingwell and Hannes, Alt Schuringa, Mayor Ross and Police Chief Kelley. Also present were Alders Henke, Lefevre, Hanson and Rivers, Eng Supv Gerber, St Supv Boll and Tere Dunlap from The Times.

B. CORRECTION OF THE MINUTES: None

C. MAKE SURE DOORS ARE UNLOCKED

D. ANY APPEARANCES FROM THE PUBLIC: None

E. BUSINESS PRESENTED BY FIRE DEPARTMENT: Chief Rausch had no business and was attending a funeral.

F. BUSINESS PRESENTED BY POLICE DEPARTMENT:

1. DISCUSS AND POSSIBLY TAKE ACTION ON REQUEST FOR TRAFFIC CONTROL AT 4TH STREET NORTH AND 12TH AVENUE:

A complaint has been received about the intersection at 4th Street North and 12th Avenue being uncontrolled, and causing a traffic hazard. Vehicles use this intersection coming from the east from 14th Avenue, and fail to yield in any direction. Police and DPW provided input that a yield sign at this intersection would be in the best interests of public safety. Resolution by the Public Safety Committee to recommend the installation of a yield sign on 4th Street North at North 12th Avenue to require traffic on 4th Street North to yield to traffic on North 12th Avenue. The Monroe Street Department is directed to install official signs indicating the yield requirement. Motion by Alder Ingwell to approve the yield sign installation; second by Alder Hannes; carried.

2. DISCUSS AND POSSIBLY TAKE ACTION ON PARKING ENFORCEMENT AND ENFORCEMENT SYSTEMS FOR THE DOWNTOWN AREA:

This issue was put on hold early in the year, there has been no timed parking regulation since May 2009. Complaints continue to be received about the lack of parking turnover, use of City lots for private parking and use of customer parking by owners, employees and tenants. The funds for any enforcement equipment are in the streetscape budget. This is being reviewed for possible enacting and equipment purchasing. The Committee discussed the issue at length. Motion by Alder Hannes to have Chief Kelley create a plan for any timed enforcement and to bring back to Committee when ready; second by Alder Ingwell; carried.

3. APPROVE SPECIAL EVENT(S):

A. MAIN STREET SPRING MAXWELL STREET DAYS EVENT:

Resolution by the Public Safety Committee to recommend the approval of a

special event application from Main Street to hold a Spring Maxwell Street Days event, May 7-8, 2010, in the Downtown. Hours of operation each day will be 8:00 AM to 5:00 PM. As part of the event, it is authorized that merchants may place goods on the sidewalks and conduct sidewalk sales, however, a clear pedestrian walkway must be maintained on all sidewalks. Liability for the event is through the City's liability carrier. Any other permits or special restrictions are attached to the permit. For purposes of this event, the special event area is that area within 50 feet of any displays and goods on the sidewalk. No other events or similar activities, other than those authorized by law, may take place in the same area at the same time. Motion by Alder Ingwell to approve; second by Alder Hannes; carried.

B. CHAMBER OF COMMERCE SQUARE AFFAIR EVENT: Pam Christopher from the Chamber, and Tracy Hamilton and Tom Miller from Main Street attended the meeting and explained their desires for the event. There were some concerns from the Committee regarding beer sales and open containers, and how to get parked vehicles removed before the event. Resolution by the Public Safety Committee to recommend the approval of a special event application from the Monroe Chamber of Commerce and Industry to hold a Square Affair event, May 22, 2010, from 2:00 PM to 11:00 PM, in the 1600 block of 10th Street. The event includes the following temporary street closures: the inside lane of the 1600 block of 10th Street from 6:00 AM to 11:00 PM (includes the normal Market on the Square) on May 22, 2010; and the outside lane of the 1600 block of 10th Street from 1:00 PM to 11:00 PM (includes two hours to get parked vehicles removed) on May 22, 2010. Barricades to indicate the street closure will be supplied by the Monroe Street Department and will be installed by the Police Department. It is further resolved that pursuant to this special event, if an authorized temporary beer sales license is issued, open plastic containers of beer will be allowed in the street areas in the closed block and lanes, as is allowed by ordinance. A certificate of insurance indemnifying the City of Monroe is required from the applicant and is attached to the permit, along with any other permits or special requirements. A restroom facilities plan for the event is approved. For purposes of this event, the special event area is that area inside and within 50 feet of the 1600 block of 10th Street, including any streets, lots and sidewalks. No other events or similar activities, other than those allowed by law, may take place in this same area at this same time. Motion by Alder Ingwell to approve; second by Alder Hannes; carried.

C. AMERICAN LEGION MEMORIAL DAY PARADE AND SERVICE: Resolution by the Public Safety Committee to recommend the approval of a special event application from the American Legion Zilmer-Riley Post No. 84 to hold the Memorial Day Parade and Service, May 31, 2010, from 8:00 AM to 12:00 PM, in Recreation Park and Greenwood Cemetery. The parade will begin in the park at/about 8:00 AM and travel over a route approved by the Police Department to Greenwood Cemetery, to be followed immediately after by a memorial service. A certificate of insurance indemnifying the City of Monroe is required and attached to the permit, along with any other permits or special requirements. The Police Department is authorized to stop and control traffic and close streets as needed for the event. For purposes of this event, the special event area is that area within 100 feet of the parade in the

park and on the route, and within 100 feet of the service in Greenwood Cemetery. No other events or similar activities, other than those authorized by law, may take place in the same area at the same time. Motion by Alder Ingwell to approve; second by Alder Hannes; carried.

G. BUSINESS BY MEMBERS: *(May make brief informative statements or bring up items to be discussed at a future meeting)*

None.

H. ADJOURNMENT: Motion by Alder Hannes to adjourn at 5:25 PM; second by Alder Ingwell; carried.

Respectfully submitted,

Frederick A. Kelley, Chief of Police