

# **PUBLIC SAFETY COMMITTEE**

**Monday, April 5, 2010**

**5:00 PM, City Hall**

**A. ROLL CALL:** The meeting was called to order at 5:00 PM. Present were Chairperson Koch, Alders Ingwell and Hannes; Alt Schuringa and Chief Kelley. Also present were Alders Lefevre, Hanson, Henke and Coplien, DPW Finkenbinder, Eng Supv Gerber, St Supv Boll, Barb Nelson and Tere Dunlap from The Times.

**B. CORRECTION OF THE MINUTES:** None

**C. MAKE SURE DOORS ARE UNLOCKED**

**D. ANY APPEARANCES FROM THE PUBLIC:** None

**E. BUSINESS PRESENTED BY FIRE DEPARTMENT:** Chief Rausch had another appointment.

**F. BUSINESS PRESENTED BY POLICE DEPARTMENT:**

**1. DISCUSS AND POSSIBLY APPROVE SPECIAL EVENT(S):**

**A. MAIN STREET MARKET ON THE SQUARE:** Resolution by the Public Safety Committee to recommend the approval of a special event application from Monroe Main Street to hold a Market on the Square, Wednesdays and Saturdays, May 1, 2010, to November 1, 2010, from 6:00 AM to 6:30 PM, Wednesdays, and 6:00 AM to 2:00 PM, Saturdays, in the inside lane of the 1600 block of 10<sup>th</sup> Street (North side of Downtown Square). The actual Wednesday market begins at 1:00 PM, but the lane needs to be closed earlier to insure parked cars are removed. The Police Department is directed to temporarily close streets and direct traffic to facilitate the event. Liability insurance is through the City's carrier. All agricultural products vendors will be required to sign a hold harmless agreement on a form provided by the City of Monroe and kept on file in the City Clerk's office. Upon providing the City of Monroe with a certificate of liability insurance for \$1,000,000, naming the City of Monroe as additional insured, other non-agricultural product vendors may participate in the market. Approval is given for the Green County Humane Society to have a live animal display at the market contingent upon proper liability insurance being maintained and a certificate of liability insurance for \$1,000,000 naming the City of Monroe as additional insured be provided. Authorization is also given for complimentary refreshments to be served and occasional street musicians to perform. Additional special authorization and permits are required for any musicians requiring electricity or amplified sound and any other activities not specified in this resolution. A restroom facilities plan for this event has been approved. For purposes of this event, the special event area is that area within the closed lane. No other events or similar activities, other than those authorized by law, may take place in the same area, during the time specified for the Market on the Square. The

Committee had questions on the insurance requirements and would like to talk with the City Attorney and CVMIC on this in the future. Motion to approve this event by Alder Ingwell; 2<sup>nd</sup> by Alder Hannes; carried.

**2. DISCUSS AND POSSIBLY TAKE ACTION ON REQUEST FOR YIELD SIGN AT 13<sup>TH</sup> STREET AND 14<sup>TH</sup> AVENUE:** Request from business owner to install a yield sign on 13<sup>th</sup> Street at 14<sup>th</sup> Avenue after seeing several near miss vehicle versus bicyclist accidents at this T- intersection. The Committee discussed the issue and felt that a stop sign would be better in this situation. Resolution by the Public Safety Committee to recommend the installation of a stop sign on 13<sup>th</sup> Street at 14<sup>th</sup> Avenue requiring traffic on 13<sup>th</sup> Street to stop for traffic on 14<sup>th</sup> Avenue. This action is due to a public safety concern. The Monroe Street Department is directed to install the official sign to indicate the stop requirement. Motion by Alder Ingwell to approve the installation of a stop sign; second by Alder Hannes; carried.

**3. DISCUSS AND POSSIBLY TAKE ACTION ON REQUEST FOR NO PARKING ZONE IN 1700 BLOCK OF 12<sup>TH</sup> STREET:** Chief Kelley was contacted by Wisconsin Cheese Group requesting a no parking or loading zone on the south side of the 1700 block of 12<sup>th</sup> Street, along the Wisconsin Cheese Group building, due to a problem with truck parking while awaiting unloading. After consulting with other businesses in the block, a potential solution was offered to recommend the installation of a limited no parking area on the south side of the 1700 block of 12<sup>th</sup> Street, specifically the first four spaces on the south side of the street, west of the intersection of 18<sup>th</sup> Avenue, indicating "No Parking Between Driveways 7:00 AM to 3:00 PM", or other adequate wording. The no parking area will be used to stage unloading attended trucks during the prohibited hours, and will be used for public parking outside the prohibited hours. DPW Finkenbinder had a concern about increased truck traffic coming from the west, and the Committee decided they needed more information from Wisconsin Cheese Group. Chief Kelley will contact them. Motion by Alder Ingwell to delay action until April 19, 2010 after hearing from the Wisconsin Cheese Group; second by Alder Hannes; carried.

**G. BUSINESS BY MEMBERS:** *(May make brief informative statements or bring up items to be discussed at a future meeting)*

None

**H. ADJOURNMENT:** Motion by Alder Ingwell to adjourn at 5:25 PM; second by Alder Hannes; carried.

Respectfully submitted,

Frederick A. Kelley, Chief of Police