

City of Monroe Housing Authority Minutes

Date: May 5, 2010

Chairperson, Janet Thompson called the monthly meeting of the board of commissioners for the Monroe Housing Authority to order at 4:08 p.m. on May 5, 2010

Present:

Janet Thompson
John Mulhall
Jan Lefevre
Scott Jacobson
John Waelti
Cindy Johnson
Patricia Pate Ormond

Absent:

N/A
Tenants present: Wanda Blum

Approval of minutes from last board meeting:

John Waelti, made a motion to accept the minutes as read.
John Mulhall, seconded the motion, passing unanimously.

Financial Updates:

Approval of last month's financial report:

Jan Lefevre made a motion to accept the Financial Statement as read.
Scott Jacobson seconded the motion, passing unanimously.

Tenant Concerns:

Tenant representative may bring up concerns from other tenants, but all concerns will need to follow the proper Grievance Procedure through the Executive Director.

Business Open Meeting:

- Report was made of the WAHA Conference attended by Cindy Johnson and Patricia Ormond.
- John Waelti made a motion to approve the **Operating Budget for 2010-2011.** John Mulhall seconded the motion, passing unanimously.
- **Maintenance Updates:**
Cindy reported on new elevator project.
- **Office Updates:**
Cindy reported on HUD activity.
- **Apartment status:**
As of this date, we are at full capacity with two units under renovations and two units closed for elevator construction.

BUSINESS PRESENTED BY COMMISSIONERS: *May bring up items to be discussed at future meeting.*

June Employee reviews, Jan Lefevre suggested for the Executive Director's review that at the time we mail out June Board packet (Agenda), we send a copy of the employee review to each board member to fill out for the review of the E. Director. The E. Director does the reviews for all other employees.

Next board meeting will take place on June 2, 2010 @ 4:00 p.m. This will be held in the Community Room at Churchill Woods Apartments.

Motion to Adjourn was made by Jan Lefevre @ 5:50 p.m.
Seconded by John Mulhall, passing unanimously.

Adjourn:

Requests from persons with disabilities who need assistance to participate in this meeting, including need for interpreter, materials in alternate formats, or other accommodations, should be made to the Housing Authority's Office at 608-325-2949 with as much advance notice as possible so the proper arrangements can be made.

Patricia Pate Ormond
Assistant Executive Director