

**CITY OF MONROE HOUSING AUTHORITY MINUTES**

**Date: January 6<sup>th</sup>, 2010**

**Chairperson, Janet Thompson** called the month meeting of the board of commissioners for the Monroe Housing Authority to order at 4:07 p.m. on January, 6<sup>th</sup>, 2010.

**Present:**

Janet Thompson  
Jan Lefevre  
Scott Jacobson  
John Waelti  
John Mulhall  
Cindy Johnson  
Paul Mudgett  
Cari Feldt

**Special Guests:**

Mayor Ron Marsh

**Tenants present:** Elizabeth Hanner, Wanda Blum (Tenant Representative)

**Approval of minutes from the last board meeting:**

John Waelti, made a motion to accept the minutes as read.

Jan Lefevre, seconded the motion, passing unanimously.

**Approval of last month's financial report:**

**Questions by the Board**-John Mulhall requesting for further review on Insurance/Bond Liability Insurance for Employees and Board of Commissioners.

John Mulhall, made a motion to accept the Financial Statement as read.

Jan Lefevre, seconded the motion, passing unanimously.

**Tenant Concerns:**

Tenants may bring up concerns which may be discussed as a future meeting.

- 1) No complaints at this time

**BUSINESS OPEN MEETING:**

❖ **Maintenance Updates:**

Storage Room (1) the installation of the new storage racking is complete. Storage room (2) will be next. Depending on the request of the units will determine if any additional storage racking will be necessary in the additional storage rooms that currently only have the wooden shelving.

All of the door handles have been replaced on all 3 floors.

Maintenance Room painting is complete. We have started repainting 3<sup>rd</sup> floor.

There is a second appeal in process for the recent federal inspection.

❖ **Office Updates:**

Cindy Johnson, Executive Director will be attending a Directors Training in Wausau on January 20<sup>th</sup> and January 21<sup>st</sup>, for Housing Authority Managers. EIV certification training will be held on January 28<sup>th</sup>, 2010 for Cindy Johnson, Executive Director and Cari Feldt, Assistant

❖ **Apartment Status:**

Monroe Housing Authority-Churchill Woods, all apartments rented, we currently have a waiting list. The Board of Commissioners were very pleased with this report.

❖ **February's Agenda:**

At the February 3<sup>rd</sup>, 2010 board meeting, there will be the re-election of officers and a review of resolutions that need updating and the board's approval.

**BUSINESS PRESENTED BY COMMISSIONERS:** May bring up items to be discussed at a future meeting.

Next Board meeting will take place on February 3<sup>rd</sup>, 2010 @ 4:00 p.m. Will be held in the Community Room at Churchill Woods Apartments .

**Motion to Adjourn** was made by Jan Lefevre @ 4:45 p.m.

Seconded by Scott Jacobson, passing unanimously.

**ADJOURN:**

*Requests from persons with disabilities who need assistance to participate in this meeting, including need for interpreter, materials in alternate formats, or other accommodations, should be made to the Housing Authority's Office at (608) 325-2949 with as much advance notice as possible so the proper arrangements can be made.*

Cari L. Feldt  
Assistant Executive Director