

FINANCE & TAXATION COMMITTEE

August 10, 2010

A. Roll Call

Present at roll call were Alderpersons Boyce, Koch, Henke, and Hannes. Also present were Building Inspector Rex Henke, Police Dept. Technical Services Dir. Rob Jacobson, Comptroller-Treasurer Maurer, Green County Clerk Mike Doyle, Alderpersons Ingwell and Lefevre, and Tere Dunlap of the Monroe Times. Alt. Alderperson Hanson was absent.

B. Correction of Minutes

None

C. Business:

- 1. Review and discuss proposed increases for building permit and inspection fees and possibly recommend to Council for approval.**

City Clerk Stamm explained that this has been at this committee already several times. Alderperson Koch said he would like Building Inspector Henke to go over each proposed increase and explain and see if fee could be a little lower. Discussion took place. Alderperson Lefevre said that it was discussed at a previous meeting that if the fees were to be raised that it be done gradually. Building Insp. Rex Henke said that if fees are not raised it would not affect his decision in March in regards to the renewal of the contract. Alderperson Henke motioned to postpone until the contract is renegotiated before it expires next March. More discussion took place. Alderperson Hannes seconded the motion. More discussion took place. On voice vote, the motion carried. Building Inspector Rex Henke left the meeting at this time.

- 2. Discuss contract with BZA and possibly take action.**

This was addressed in agenda item #1. Any discussion on this will be postponed until discussions take place for the renegotiation of the contract which expires at the end of March 2011.

- 3. Review quotes for City Hall computer network wiring and possibly recommend to Council to hire firm for performing the work**

Rob Jacobson explained. He has received two quotes. The Gentz Electric quote was \$18,725 using Cat 6 with a requirement that access be provided under the Council podium. The other quote is from Digicorp in the sum of \$19,947 using Cat 5e and an additional \$4,300 to use Cat 6. Digicorp said they would match the competition's price. This will replace all network wiring in City Hall. Other equipment is also required to be purchased.

The cost for other equipment is \$3,300.22 from CDW-G. Questions and discussion took place. Jacobson said that Digicorp is aggressively seeking business with the City of Monroe. Discussion took place. Green County used Gentz Electric for the wiring. Green County Clerk Mike Doyle made comments. His concern is that both the City and the County use the same person for IT services. More discussion took place. Alderperson Henke motioned to go with the Gentz Electric quote and CDWG equipment. Alderperson Koch seconded the motion. More discussion took place. On voice vote, the motion carried.

4. Updates and discussion regarding RFP's for technical services

Rob Jacobson explained and handed out a draft copy of the RFP. With the exception of cabling, the RFP covers all the things that SMG currently provides. Alderperson Henke said that he wants to make sure the contract is compatible with the county. Green County has also sent out two RFP's for technical services. It was questioned why we don't coordinate the RFP process with the County. More discussion took place. Rob Jacobson said that it won't hurt to send a letter to SMG stating that the City does not want the current contract to auto renew and that it won't hurt to send out RFP's and see what happens. Alderperson Henke motioned to go ahead with the RFP's as written. Alderpersons Lefevre and Ingwell left the meeting at this time. Alderperson Hannes seconded the motion. On voice vote, the motion carried.

5. Discuss contract with Systems Management Group, Inc. and possibly take action

Alderperson Boyce questioned if a performance evaluation has ever been done on SMG. City Clerk Stamm responded that she is not aware of one ever being done. Discussion took place. Alderperson Henke motioned to send a letter of intent to not auto renew the contract. Alderperson Koch seconded the motion. On voice vote, the motion carried.

D. Business by Members

None

E. Adjournment

Motion to adjourn made by Alderperson Henke and seconded by Alderperson Hannes. Motion carried.

Carol J. Stamm, CMC, WCMC
City Clerk