

FINANCE & TAXATION COMMITTEE
Feb. 17, 2010

Chairperson Kallembach called the meeting to order.

A. Roll Call

Present at roll call were Alderpersons Kallembach, Coplien, Koch, Henke, and Alternate Hanson. Also present were other department heads, alderpersons, Mayor Marsh, Mary Hanna, and Tere Dunlap of the Monroe Times.

B. Correction of Minutes

None

C. Business:

1. Presentation by National Historic Cheesemaking Center, discussion, and possibly authorize membership

Mary Hanna made a presentation on behalf of the Cheesemaking Center. She said most visitors come there to get information on the area. Operating costs are funded primarily by visitor donations, fundraising, and membership. Discussion took place. Motion made by Alderperson Henke and seconded by Alderperson Coplien to authorize and pay for the membership out of the Marketing budget. Motion carried.

2. Approve transfer of funds to Senior Center Capital Account for future equipment purchases

Senior Center Coordinator Derrickson explained. The Wellness Center fees exceeded the cost to purchase health insurance for the Wellness Specialist in an amount of approximate \$3530. She wants to transfer this money to a capital account for future equipment purchases. Motion made by Alderperson Koch and seconded by Alderperson Coplien to approve. Motion carried.

3. Discuss and possibly authorize purchase of traffic signs for streetscape area using TID 7 funds

Chairperson Kallembach explained. This was approved Monday night at the Board of Public Works meeting. Questions and discussion took place. This does not include street signs and way finding signs and cost of installation. Motion made by Alderperson Henke and seconded by Alderperson Coplien to approve the purchase. Motion carried.

4. Discuss and possibly authorize purchase of flower planters for streetscape area using TID 7 funds

Chairperson Kallembach explained. Motion made by Alderperson Coplien and seconded by Alderperson Henke to approve without the irrigation system. Questions and discussion took place. Motion carried unanimously.

5. Discuss and recommend to Council to hire Johnson & Block to perform Water Dept. audit

Chairperson Kallembach explained. The cost is \$5500. The cost last year was \$5300. The City has used them for the last several years. Questions and discussion took place. Motion made by Alderperson Coplien and seconded by Alderperson Koch to recommend to Council. Motion carried.

6. Discuss and recommend to Council to approve Resolution authorizing equipment lease with Chase Equipment Finance, Inc. for police vehicles

Police Chief Kelley explained. This is for a 3 year lease. Discussion took place. Motion made by Alderperson Koch and seconded by Alderperson Coplien to recommend to Council. Motion carried.

7. Authorization to send out RFP's for technical services

Technical Services Director Rob Jacobson explained. This came from the AdHoc Technology Committee. The current contract with SMG expires at the end of this year. The Committee felt it was good to go out for RFP's for this. Motion made by Alderperson Henke and seconded by Alderperson Coplien to authorize. Motion carried.

8. Review quotes and authorize expenditure for redoing City Hall computer network wiring

Technical Services Director Jacobson explained. This is long overdue. Jacobson gave a history of the wiring. The quotes have not come in yet. Jacobson estimates the cost to be \$10,000. SMG, our current contractor says this needs to be done. He just wants to get authorization to get quotes. Discussion took place. Motion made by Alderperson Koch to authorize getting the quotes. Alderperson Henke seconded the motion. Motion carried.

9. Review proposals and recommend to Council to hire outside firm to assist City with work to amend TID 6

Chairperson Kallembach and Mayor Marsh explained. There are 3 proposals. The low quote is for \$2400.00 from Fehr-Graham & Assoc. Questions and discussion took place regarding why there is such a range in the price of the quotes. Dave Wagner from Ehlers spoke. The issue is that this needs to be tied back to the audits to see where we actually are and their proposal also includes travel time from Brookfield. There are 2 - 4 meetings involved. More questions and discussion took place. Alderperson Coplien is uncomfortable because of the range of the quotes and suggests talking to Fehr-Graham & Associates. Cathy Maurer said that Ehlers is always on top, very precise, etc. More discussion took place. Mayor Marsh said other firms could come in and talk. Motion made by Alderperson Koch to postpone for 2 weeks or until we can get people here to discuss. Alderperson Coplien seconded the motion. Motion carried.

10. General Obligation Bonding for proposed west side fire station

a. General Discussion

Dave Wagner from Ehlers presented information. This will be using Build America Bonds. Ehlers looked at 2 financing options. One is with a level tax rate and one is with level debt service. Wagner said he leans towards the level tax rate option. Questions and discussion took place. Motion made by Alderperson Henke go with option 1 (the level tax rate). Alderperson Coplien seconded the motion. Motion carried.

b. Recommend to Council to approve the following resolutions:

1) Initial Resolution Authorizing \$950,000 General Obligation Bonds for the Construction of an Engine House

Motion made by Alderperson Koch and seconded by Alderperson Coplien to recommend to Council. Motion carried.

2) Resolution Directing Publication of Notice to Electors

Motion made by Alderperson Coplien and seconded by Alderperson Koch to recommend to Council. Motion carried.

3) Resolution Providing for the Sale of Not to Exceed \$950,000 General Obligation Engine House Bonds

Motion made by Alderperson Henke and seconded by Alderperson Koch to recommend to Council. Motion carried.

D. Business by Members

None

E. Adjournment

Motion made by Alderperson Henke and seconded by Alderperson Koch to adjourn. Motion carried.

Carol J. Stamm, CMC, WCMC
City Clerk