

CITY OF MONROE-COMMON COUNCIL
Special Meeting
July 27, 2010

Mayor Ross called the meeting to order.

Present at roll call were Alderpersons Hunter, Hannes, Boyce, Lefevre, Koch, Ingwell, Hanson, Henke, Rivers, and Schuringa.

Mayor Ross called the meeting to order.

The Council met with Public Administration Associates, (PAA), and discussed the City Administrator position. PAA agreed to have the top finalists fill out the City employment application. Discussion took place. Duties for the position were discussed. Combining positions with the Administrator position was discussed.

Alderman Henke motioned to go with the Alternate B hiring timeline. Alderman Ingwell seconded the motion. On roll call vote, the motion carried with 9 aye votes, and Alderman Hanson voting no.

More discussion took place. Mayor Ross told PAA to funnel everything through the City Clerk and the committee generally agreed. A salary range for the Administrator position was discussed.

Alderman Ingwell motioned to set the salary range at \$75 - 90 thousand. Alderman Schuringa seconded the motion. More discussion took place. On roll call vote, the motion ended in a tie with Alderpersons Hannes, Lefevre, Ingwell, Henke, and Schuringa voting aye, and Alderpersons Hunter, Boyce, Koch, Hanson, and Rivers voting no. Mayor Ross broke the tie with a no vote.

More discussion took place.

Alderman Koch motioned to set the salary range at \$75 - \$105 thousand. Alderman Boyce seconded the motion. On roll call vote, the motion carried with seven aye votes, and Alderpersons Lefevre, Hanson, and Rivers voting no.

More discussion took place regarding job duties for the Administrator.

The Council took a brief recess.

The Administrator job description and proposed duties were further discussed.

Motion made by Alderperson Schuringa to approve the Administrator job description as it currently is written and presented to the Council. Alderperson Hunter seconded the motion. On roll call vote, the motion carried with 6 aye votes, and Alderpersons Boyce, Lefevre, Hanson, and Rivers voting no.

Motion to adjourn made by Alderperson Boyce and seconded by Alderperson Rivers. Motion carried.

Carol J. Stamm, CMC, WCMC
City Clerk