

CITY OF MONROE-COMMON COUNCIL  
Special Meeting  
June 7, 2010

The Council convened and was called to order by Mayor Ross.

Present at roll call were Alderpersons Hunter, Hannes, Lefevre, Koch, Ingwell, Henke, Rivers, and Schuringa. Alderperson Hanson was absent. Alderperson Boyce arrived during the meeting.

Nick Owen, Administrator of the Village of New Glarus, Ed Henschel of WCMA and Richard Farrenkaupf, a retired Administrator also with the WCMA presented information to the Council regarding a City Administrator. Alderperson Boyce arrived at the meeting. It was discussed that Administrators should have a chance to speak and present information at all meetings, but not vote. An Administrator should also be responsible for the preparation & administration of the budget, to carry out policies, oversee department heads, and provide efficient services to the community. The Council should set goals and expectations for the Administrator. Questions and discussion took place. Ed Henschel said he does not promote a City Manager style of government. It was discussed that the most important duties of an Administrator are Budgeting, Personnel, and Economic Development.

Discussion took place regarding how to proceed with the vacant City Administrator position. Motion made by Alderperson Boyce and seconded by Alderperson Henke to pursue hiring a headhunter (executive search) firm to assist with the hiring and recruitment of a City Administrator. On roll call vote, the motion carried with 5 aye votes, and Alderpersons Rivers, Boyce, Schuringa, and Hannes voting no.

More discussion took place. The Clerk clarified with the Council members that they want 3 or 4 firms brought in to talk to the full Council and they want the job description brought back for review.

Motion to adjourn made by Alderperson Rivers and seconded by Alderperson Henke. Motion carried.

Carol J. Stamm, CMC, WCMC  
City Clerk