



CITY OF MONROE  
1110 18th Avenue, Monroe, WI 53566  
Phone (608) 329-2524 FAX (608) 329-2561

## Peddler, Canvasser and Vendor Permit Application

Name of Applicant \_\_\_\_\_  
*First Middle Initial Last*

Sex \_\_\_\_\_ Race \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_ Eye Color \_\_\_\_\_

Home Address \_\_\_\_\_

Local Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Exp. \_\_\_\_\_ State \_\_\_\_\_

Year and make of vehicle used to conduct business \_\_\_\_\_

Vehicle license number of above \_\_\_\_\_

Name of Employer or Business for which sales will be conducted

Address of Employer or Business \_\_\_\_\_

Phone number of Employer or Business \_\_\_\_\_

Please give a brief description of the nature of the business, merchandise to be sold, or services to be offered, including proposed method of delivery.

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Has the applicant or the Employer or Business been convicted of any crime or ordinance violation relating to the applicant's transient merchant business within the last five years?

\_\_\_\_\_

List the three most recent cities, villages, or towns where business was most recently conducted. \_\_\_\_\_

Where can you be contacted for at least seven days after leaving the City of Monroe?  
\_\_\_\_\_

*The applicant agrees to indemnify and save harmless the City against all liabilities, claims, demands, and losses, including costs, expenses, and reasonable attorney fees, for injury or death of any individual or loss or damages to the property of any person arising from any activity undertaken pursuant to a permit issued under this chapter. The applicant further acknowledges that he or she has read Section 3-7-6(J) which states: **All permits issued pursuant to this chapter are suspended during a Special Event in the area allocated to such Special Event. The applicant also hereby appoints the City Clerk as his/her agent to accept service of process in any civil action brought against the applicant arising out of any sale or service performed by the applicant in connection with the direct sales activities of the applicant, in the event the applicant cannot, after reasonable effort, be served personally.***

*The undersigned applicant solemnly swears that all information furnished on this application is true to the best of his/her knowledge. Knowingly providing false or inaccurate information may be reason for denial of permit.*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Witness Signature

Date of application \_\_\_\_\_

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(for office use only)

**Nonrefundable Fees:**

Canvasser \$20.00 \_\_\_\_\_

Peddler \$20.00 \_\_\_\_\_

Vendor \$25.00 \_\_\_\_\_

Acct # 5/502

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

\_\_\_\_\_  
Police Dept. Signature

*This form must be on file with the Clerk's Office at least 24 hours before issuance and must be complete and legible.*