PUBLIC SAFETY COMMITTEE

Monday, June 6, 2011

4:00 PM, WASTEWATER TREATMENT PLANT

NOTE TIME/LOCATION CHANGE

A. MAKE SURE DOORS ARE UNLOCKED

B. ROLL CALL: The meeting was called to order at 4:00 PM by Chairperson Boyce. Present were Alders Koch and Hunter, Alt Stangel, Mayor Ross and Police Chief Kelley. Also present were Eng Supv Gerber, St Supv Boll, WWTP Supv Thompson, Alders Lefevre, Beer and Schultz, Sheriff Skatrud and Tere Dunlap from Monroe Times.

C. CORRECTION OF THE MINUTES: None

D. ANY APPEARANCES FROM THE PUBLIC: None

E. BUSINESS PRESENTED BY FIRE DEPARTMENT: Chief Rausch was busy on a fire call and had no business.

F. BUSINESS PRESENTED BY POLICE DEPARTMENT:

1. **DISCUSS REQUEST FOR ATV ROAD ROUTE EXTENSION OF CHEESE COUNTRY TRAIL ON CITY STREETS TO FAIRGROUNDS:** Police Chief received request from Fair Board to consider extending the Cheese Country Trail access to the Fairgrounds, a licensed campground, via an ATV Road Route on city streets. Chief Kelley had invited persons from Fair Board and local ATV club to speak with the Committee. The Committee heard input from the various groups and felt that a route to the Fairgrounds was a concept worth exploring. Chief Kelley pointed out that these routes would come through residential neighborhoods, and Alt Stangel asked if there could be a public hearing. Motion by Alder Koch to have the Police and Public Works Departments work with the groups to develop some proposed routes and bring the matter back to the Committee, with a possible public hearing after some routes were suggested; second by Alder Hunter; carried unanimous.

2. **DISCUSS AND POSSIBLY TAKE ACTION ON PROPOSED CITY EMERGENCY SERVICES AND PUBLIC WORKS COMMUNICATIONS PROJECT:** Chief Kelley and Technical Services Director Jacobson presented a study to the Committee on the needs and potential costs for a City-Wide emergency services and public works communications project. The estimated costs to replace all communications systems would be approximately $525,000.00, with an additional $250,000.00 to replace the generator that would operate the PD, downtown FD, and City Hall in an emergency, for a total project cost of $775,000.00. There was discussion on whether this project should come from capital budgets or a transfer from the undesignated fund balance to a capital budget. Motion by Alder Koch to send the matter to the Finance and Taxation Committee with a recommendation authorization, and to take and

complete the full proposal of $775,000.00 from the undesignated fund balance; second by Alder Hunter; carried unanimous.

3. **DISCUSS AND POSSIBLY TAKE ACTION ON MOVING SPILLMAN PUBLIC SAFETY DATA SERVER TO POLICE DEPARTMENT:** Spillman Public Safety Data Server currently is at the Pleasant View Complex. Numerous times this server has gone down due to weather because communication is by radio signal rather than hard phone line. Federal rules require this to be on a secured line at a certain standard, and County vendor is not able to provide this, so Police Department and Sheriff's Department have been told by the State that this must be fixed. This would all be taken care of by moving the server to the PD. Costs would include initial set up of a firewall and our own internet access, which we would have to do by 2012 anyway. Costs for the move estimated to be about $3,000.00, with about $7,000.00 in annual ongoing expenses. These costs could be found in the PD budget. Sheriff Skatrud was present and gave support, confirming his agency was assured of continued access. Motion by Alder Hunter to authorize the PD to go ahead with the move, planned to be completed by the end of 2011; second by Alder Koch; carried unanimous.

4. **DISCUSS AND POSSIBLY AUTHORIZE SPECIAL EVENT(S):**

   A. **MONROE BALLOON RALLY, INC BALLOON RALLY:** Resolution by the Public Safety Committee to recommend the approval of a special event permit application from Monroe Balloon Rally, Inc. to hold the annual Monroe Balloon Rally, June 17-18, 2011, at the Green County Fairgrounds. Hours of operation will be 3:00 PM to 11:00 PM on June 17, and 11:00 AM to 11:30 PM on June 18. The event includes balloon launches and flights, food concessions and other festival activities within a designated area. The applicant will must also apply for a beer garden and alcohol licensing by separate action. The Police Department is directed to provide traffic control and direction, as well as extra patrol, to facilitate this event. A certificate of insurance indemnifying the City of Monroe in the amount established by ordinance is required and attached to the permit along with any other permits or special requirements. For purposes of this event, the special event area is that area within the fairgrounds property. No other events or similar activities, other than those authorized by law, may take place in the same location at the same time. Motion by Alder Hunter to approve; second by Alder Koch; carried unanimous.

   B. **MAIN STREET MONROE, INC., CARS ON SQUARE EXHIBITS:** Resolution by the Public Safety Committee to recommend the approval of a special event application from Main Street Monroe, Inc., to hold Cars on the Square exhibits, June 10, 2011, and August 19, 2011. Hours of operation for both dates will be 3:00 PM to 8:30 PM. The event calls for the following temporary street closures from 3:00 PM to 8:30 PM each date: the inside lane of the 1600 block of 10th Street, the inside lane of the 1000 block of 17th Avenue, and the inside lane of the 1600 block of 11th Street. A certificate of insurance indemnifying the City of Monroe in the amount established by ordinance is required and attached to the permit along with any other permits or special requirements. For purposes of this event, the special event area is that area within the lanes of the blocks listed in the temporary closing. No

other events or similar activities, other than those authorized by law, may take place in the same location at the same time. Motion by Alder Hunter to approve; second by Alder Koch; carried.

C. **COLONY BRANDS, INC., MONROE BADGER DAYS:** Resolution by the Public Safety Committee to recommend the approval of a special event application from Colony Brands, Inc. , to hold Monroe Badger Days, June 20, 2011, from 3:00 PM to 11:00 PM, at 621 14th Avenue. The event includes a large fundraiser picnic and gathering with food and entertainment venues. The event also includes the following temporary no parking area(s) from 3:00 PM to 11:00 PM on June 20: the east side of the 500-600 blocks of 14th Avenue. A certificate of insurance indemnifying the City of Monroe in the amount established by ordinance is required and attached to the permit along with any other permits or special requirements. For purposes of this event, the special event area is that area within the property located at 621 14th Avenue. No other events or similar activities, other than those authorized by law, may take place in the same location at the same time. Motion by Alder Hunter to approve; second by Alder Koch; carried unanimous.

G. BUSINESS BY MEMBERS: *(May make brief informative statements or bring up items to be discussed at a future meeting)*

None

H. ADJOURNMENT: Motion by Alder Hunter to adjourn at 5:00 PM; second by Alder Koch; carried unanimous.

Frederick A. Kelley, Chief of Police