PUBLIC SAFETY COMMITTEE

Tuesday, July 5, 2011
5:00 PM, City Hall
<u>NOTE AMENDED DATE**</u>**

A. MAKE SURE DOORS ARE UNLOCKED

B. ROLL CALL: The meeting was called to order at 5:00 PM. Present were Chairperson Boyce, Alders Koch and Hunter, Fire Chief Rausch and Police Chief Kelley. Also present were Alders Lefevre and Schultz, Eng Supv Gerber and Tere Dunlap from the Monroe Times.

C. CORRECTION OF THE MINUTES: None

D. ANY APPEARANCES FROM THE PUBLIC: None

E. BUSINESS PRESENTED BY FIRE DEPARTMENT:

1. **DISCUSS AND POSSIBLY TAKE ACTION TO REQUIRE MORE PLANS AND INFORMATION FROM TEMPORARY FIREWORKS STANDS AS PART OF THE BUILDING PERMIT AND INSPECTION PROCESS:** Chief Rausch requested the Committee consider requiring site plans and more information from vendors erecting temporary fireworks stands and tents. Vendors are required to obtain a building permit currently, but need more planning and information for fire safety. Discussion followed. Motion by Alder Koch to have Chief Rausch create a form and process, then bring back to Committee; second by Alder Hunter; carried unanimous.

F. BUSINESS PRESENTED BY POLICE DEPARTMENT:

1. **DISCUSS AND POSSIBLY AUTHORIZE SPECIAL EVENT(S):**

   A. **GREEN COUNTY FAIR ASSOCIATION GREEN COUNTY FAIR:** Resolution by the Public Safety Committee to recommend the approval of a special event permit application from the Green County Fair Association, Mechanics and Agricultural Society to hold the annual Green County Fair, July 20-24, 2011, on the Green County Fair Association Fairgrounds. Hours of operation will be 8:00 AM to 1:00 AM, July 20-23, and 8:00 AM to 12:00 AM on July 24. The event calls for the following temporary street closings during the hours of operation, July 20-24, 2011: the 2500 block of 10th Street and the 2500 block of 11th Street. Posting of signs for these closings, and assurance of access for emergency vehicles and residents will be the responsibility of the applicants. The following temporary no parking areas are authorized during the hours of operation July 20-24, 2011: Both sides of 29th Avenue from 8 ½ Street to 13th Street; East side of 27th Avenue from 6th Street to 9th Street; East side of 25th Avenue from 8th Street to 13th Street; West side of 25th Avenue 60 feet north and south of 9th Street; South side of 9th Street from 20th Avenue to 25th Avenue; North side of 9th Street from 25th

Avenue to 29th Avenue; North side of 11th Street in the 2500 block, inclusive; South side of 9th Street in the 2500 block, 15 feet east and west from the intersection with 25th Avenue; South side of 10th Street for a distance of 15 feet east and west from the intersection of 25th Avenue; North side of 10th Street a distance of 15 feet east and west from the intersection of 25th Avenue; West side of 25th Avenue a distance of 15 feet north and south from the 11th Street intersection; North and south sides of 11th Street in the 2400 block for a distance of 15 feet from the intersection of 25th Avenue; South side of 11th Street for 15 feet east of the 25th Avenue intersection; North and south sides of 10th Street from the 25th Avenue intersection, east to the fairgrounds entrance, inclusive; South side of the 2500 block of 9th Street for a distance of 30 feet west, and 15 feet east of the Northwest entrance to the Fairgrounds; North side of the 2800 block of 8 1/2 Street. The Monroe Street Department is directed to install signs indicating the temporary no parking areas. The Police Department is directed to provided police services as needed to facilitate the event. A certificate of insurance indemnifying the City of Monroe in the amount set by City Code is required and attached to the permit, along with any other required permits or special requirements. The applicant is further responsible to insure Fire/EMS are notified of any special activities and that any minors have parental permission to enter activities or events. For purpose of this permit, the special event area includes all of the area within the limits of 29th Avenue, 25th Avenue, 9th Street and 13th Street in any of the above listed areas and private fairgrounds property. No other events, vendors or activities are allowed within this area during this event. Motion by Alder Koch to approve; second by Alder Hunter; carried unanimous.

B. GREEN COUNTY YMCA YOUTH TRIATHLON: Resolution by the Public Safety Committee to recommend the approval of a special event application from the Green County YMCA to hold the Just Tri Youth Triathlon, July 23, 2011, from 6:00 AM to 1:00 PM, at the Green County YMCA, in Twining Park, and the surrounding neighborhood. The event calls includes a youth triathlon that begins and ends at the YMCA and travels over a route approved by the Police Department. The Police Department is authorized to close streets, to control and direct traffic, and to provide services as needed to facilitate the event. The following temporary no parking areas are authorized from 6:00 AM to 1:00 PM on July 23: the west side of 14th Avenue from Mansion Drive south to the Twining Park entrance, and the east side of 14th Avenue from Mansion Drive to 2nd Street. The Monroe Street Department is directed to provide temporary no parking signs, to be installed by the applicant, so as to indicate the no parking areas. The applicant is responsible to insure that EMS is notified of this event, that all minors participating do so with parental consent, and that any activities taking place in. A certificate of insurance indemnifying the City of Monroe in the amount set by City Code is required and attached to the permit, along with any other required permits or special requirements. For purposes of this permit, the event area includes all of the area within the YMCA, and within 100 feet of the route during the event, except in Twining Park. No other events may take place in the same area, except in the park, at the same time. Motion to approve by Alder Hunter; second by Alder Hunter; carried unanimous.

2. **DISCUSS AND POSSIBLY TAKE ACTION TO CHANGE DAY AND TIMES OF PUBLIC SAFETY MEETINGS:** Chairman Boyce requested that the Committee discuss the time and dates that the Public Safety Committee meets, to choose the best for all members and the public. Discussion followed. No action taken at this time.

G. BUSINESS BY MEMBERS: *(May make brief informative statements or bring up items to be discussed at a future meeting)*

None

H. ADJOURNMENT: Motion by Alder Hunter to adjourn at 5:25 PM; second by Alder Koch; carried unanimous.

Frederick A. Kelley, Chief of Police